

## Easily Add Kit Name and Designer(Author) to a kit and all its elements.

**Program: ACDSee Photo Manager**

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This can be easily done before or after you categorize your elements.

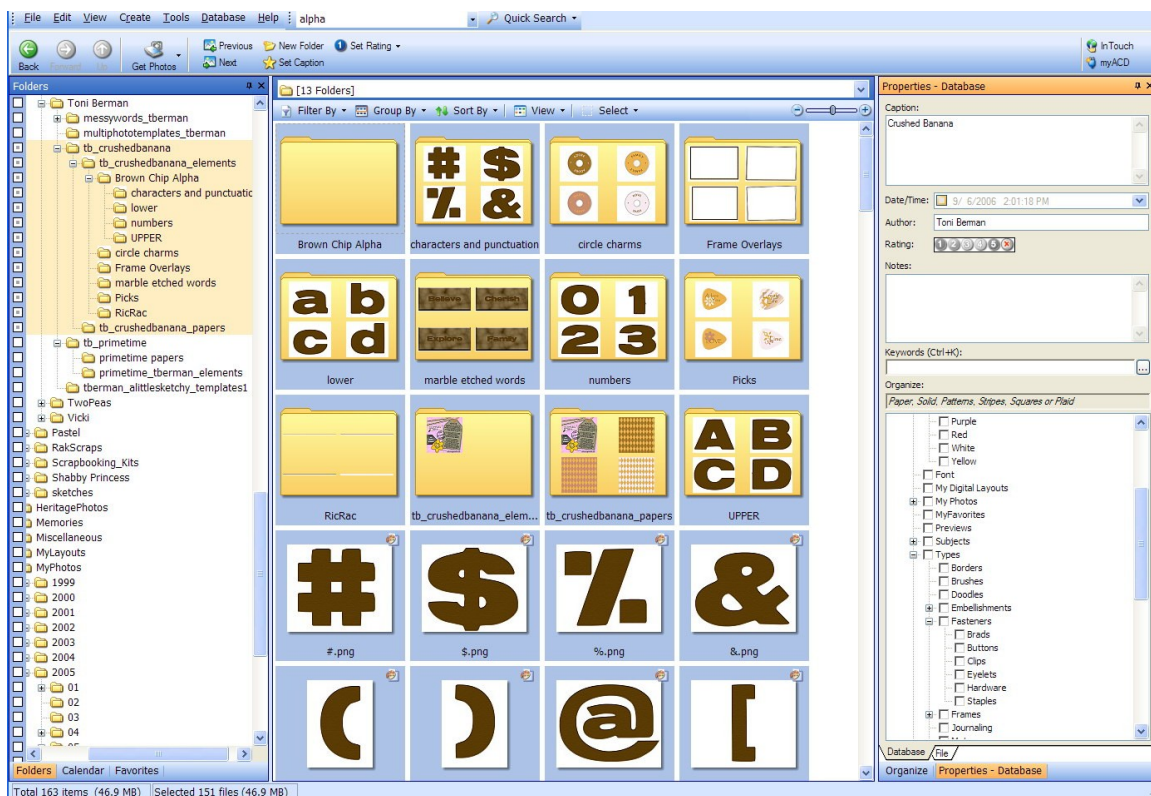
Once done every element in the kit will contain the designer's name and Kit Name

Select a Kit you want to work with. My example is Toni Berman's, Crushed Banana

\*\*\*Updated with an easier way suggested by Amy

In the Folder pane, select your kit and expand it out so you can see every directory in it your kit. Click on the little boxes in the kit and this will show all your thumbnails in the entire kit.

So a **Edit -> Select all** or just push **Ctrl - A**.



Now click on the box **Caption** and enter your kit name. "Crushed Banana"

Now click on the box **Author** and enter your designer name. "Toni Berman"

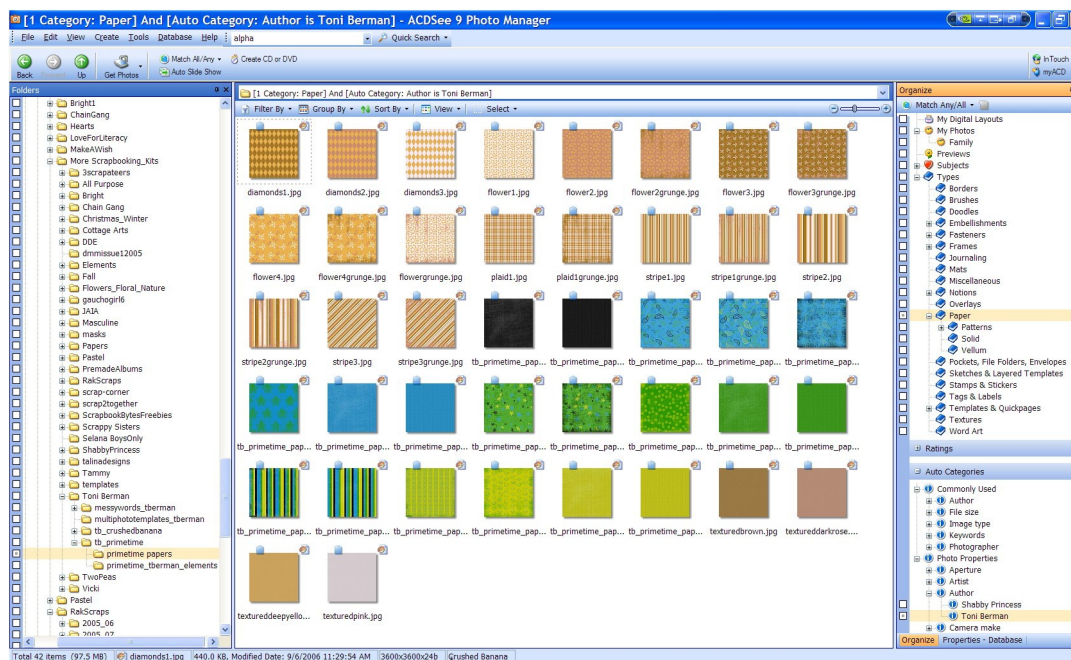
### Searching using this system:

- To get all my Toni Berman Paper:

- Bring up the organize pane,
- Select Paper in your Categories
- In Auto Categories, click on Photo Properties to expand, click on Author to expand,
- Select desired designer.

Here is the result of my search.

Soon your search will be appear automatically in the above section of Commonly Used -> Author



## Another search, not quite so slick but still useful.

Let's say I want to find my whole Kit "Crushed Banana"

1. I bring up my search pane, Click on **Add...** in my Properties section.
2. Expand ACD Database. Select Caption
3. Now click in the <click to set>, type in the name of your kit. Obviously a drawback, you need to remember the name of the kit and spell it exactly right. But it works. Sometimes I remember the kit name and don't remember where it went.
4. Now click Start at the bottom and it will show you your kit.

